

**MINUTES OF REGULAR BOARD MEETING
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at
14450 S. Manistee Avenue
Burnham, IL 60633
January 28, 2025

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

PRESENT: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson, Travis Claybrooks, Village Attorney Stanley Pagorek, Mayor Robert E. Polk and Clerk Lus E. Chavez
ABSENT: Trustee Jefferey Hodges

PLEDGE OF ALLEGIANCE

Motion made by Trustee Carmella Richardson and seconded by Trustee John Cap Jr. to approve the Regular Board meeting minutes of January 14, 2025

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSTAIN: Trustee Travis Claybrooks

ABSENT: Trustee Jefferey Hodges

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges

Steve Gregory –

- Asked if there can be a question-and-answer session during the meeting
- Asked if Burnham had a deficit

John Hajduch

- Questioned why police and fire vehicles are being taken home
- 3 Fire department employees are taking home vehicles.
- Salary ordinance not on the website (2024 ordinance passed)
- Where is audits 2022, 2023 and 2024

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges

MAYOR’S REPORT:

Mayor’s report: VOB was a warming center during cold weather. Please do not use rock salt on the sidewalk. Working with the Assessor’s office to seek property tax relief.

CLERK’S REPORT: None

PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:

1. Motion made by Trustee Brenda Greer and seconded by Trustee Travis Claybrooks to approve the purchases of the following safety equipment for the Burnham Fire Department in the amount not to exceed \$7,000.00. The Burnham Fire Department has continued to be fiscally responsible in its budget needs. With grant assistance, fire billing, and proper line-item justification for FY 2025:

- New Stair Lift Chair-\$949.00
- In-line pressure gauges for hydrants/nozzles-\$934.58
- Extrication Equipment-\$1,923.00
- (4) Gas Monitor-\$1,050.00
- Additional lockers for new members-\$1,874.98

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges

Trustee Greer, mentioned the following:

- Celebrated MLK
- Donate for Veterans Memorial
- Call 911 for emergency
- LIHEAP 2/22/25 from 10am – 2pm
- Medical bills banned from credit report

PUBLIC WORKS AND BUILDINGS:

Trustee Claybrooks mentioned

- Public works is doing a good job keeping the VOB clean
- Also mentioned about the lead pipe replacement project that is starting
- Claybrooks also gave tips about keeping wildlife out of houses.

ORDINANCE, RESOLUTION, AND PLANNING:

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Carmella Richardson to approve OPT-OUT FROM PAID LEAVE FOR ALL WORKERS ACT ORDINANCE NO. 2025-O-001 AN ORDINANCE REGARDING THE ILLINOIS PAID LEAVE FOR ALL WORKERS ACT FOR SCHOOL DISTRICT 154.5 IN THE VILLAGE OF BURNHAM, ILLINOIS.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges

2. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr. to approve INTERGOVERNMENTAL TERM SHEET AGREEMENT WITH COOK COUNTY LAND BANK AUTHORITY FOR THE PURCHASE OF NINE (9) PARCELS LOCATED AT 138TH & TORRENCE AVENUE RESOLUTION NO. 2025-R-002

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges

FINANCE:

Trustee Cap mentioned the board reviews ordinances and that there is no deficit.

PUBLIC UTILITIES:

Trustee Richardson mentioned the following:

- tax season has started
- Game night is 2/22/25

Mayor Polk mentioned that there will be a seminar on the Transfer of Death Instrument on March 8th at the Community Center from 10 AM to 1 PM, Property owners can leave their real estate to the heirs at no cost and avoid probate court fees.

PARKS AND RECREATION: None

PRESENTATION OF PETITIONS: None

**COMMUNICATIONS, MEMORIALS,
AND REMONSTRANCES:** None

UNFINISHED BUSINESS:

Trustee Cap requested that the next meeting agenda include the naming of 142 & Greenbay in honor of Kim Petrisha.

NEW BUSINESS: None

ADJOURNMENT:

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to adjourn.


ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges



Mayor



Village Clerk