

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14450 S. Manistee Avenue  
Burnham, IL 60633  
March 26, 2024

Mayor Robert E. Polk called the meeting to order at 7:02 p.m.

PRESENT: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Village Clerk Lus Chavez and Village Attorney Stanley Pagorek  
ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

Motion made by Trustee John Cap Jr. and seconded by Trustee Jefferey Hodges to approve the regular minutes of March 12, 2024.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson, Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

Josephine Ross mentioned the following:

- When will Village have a bulk and shredding event

Jacqueline Cosby mentioned the following:

- Her garbage cart has a hole

Maria Rosales mentioned the following:

- Wouldn't it be convenient for us to meet the new police officers when hired

Motion made by Trustee Carmella Richardson and seconded by Trustee Jefferey Hodges to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson, Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

**MAYOR’S REPORT:**

Mayor Polk mentioned the following:

- Village of Burnham along with AMVETS Post #43 are promoting a Veterans Memorial-we would appreciate the community support
- Additional sidewalk repairs will begin this year. Please do not use rock salt during the winter

**CLERK’S REPORT:**

Clerk Chavez mentioned the following:

- Clerk’s office shall be open during the hours of 9 am to 12 pm on Friday, March 29th

**PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:** None

**PUBLIC WORKS AND BUILDINGS:**

Trustee Travis Claybrooks mentioned the following:

- Public Works has been doing general cleaning in the Village

**ORDINANCE, RESOLUTION, AND PLANNING:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Jefferey Hodges to approve Resolution No. 2024-R-002 A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A SECOND AMENDMENT OF AN AGREEMENT BETWEEN THE J&T GROUP OF ILLINOIS, LLC, A LIMITED LIABILITY CORPORATION MAKING AMENDMENTS TO A CERTAIN REDEVELOPMENT AGREEMENT DATED MAY 28, 2019 AND MEMORANDUM DATED JULY 1, 2023 AND THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson, Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

**FINANCE:**

Trustee John Cap Jr. mentioned that he met with the NW Indiana Veterans

**PUBLIC UTILITIES:**

Trustee Carmella Richardson mentioned the following:

Veterans fundraiser of Taco Diner that was held on March 23<sup>rd</sup> raised over \$400.00 and \$200.00 of memorial bricks sold

**PARKS AND RECREATION:**

Trustee Jefferey Hodges mentioned the following:

- Working with CMPD-CMPD Easter Hunt March 30<sup>th</sup>-12 pm at Burnham Park

**PRESENTATION OF PETITIONS:** None

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES:** Moment of silence for victims of the collapse of the Baltimore  
bridge

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:**

Motion made by Trustee Travis Claybrooks and seconded by Trustee Jefferey Hodges to  
adjourn.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson, Travis  
Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Graciela Garcia and Trustee Brenda Greer

  
Village Clerk

  
Mayor