

**MINUTES OF REGULAR BOARD MEETING
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at
14450 S. Manistee Avenue
Burnham, IL 60633
October 10, 2023

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Village Clerk Chavez and Village Attorney Stanley Pagorek

ABSENT: Trustee Brenda Greer

Motion made by Trustee John Cap Jr. seconded by Trustee Jefferey Hodges to approve the regular minutes of September 26, 2023.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer

Motion made by Trustee Jefferey Hodges and seconded by Trustee Travis Claybrooks to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer

Maria Munoz had a comment about the Town Hall Meeting

*Mayor responded it was to discuss the future of Burnham Woods

Andrew Johnson had a comment about the speed signs posted on State Street and Saginaw Avenue

Motion made by Trustee Carmella Richardson and seconded by Trustee Jefferey Hodges to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer

MAYOR'S REPORT:

Mayor Polk mentioned the following to the residents

- Sidewalk repairs for 2023 have been completed-grass seed to be placed before the snow
- Raised or damaged sidewalks have a higher priority and that could be a safety issue.
- Please do not use rock salt on the sidewalks
- Please remove any abandon vehicles on the streets

CLERK'S REPORT:

Clerk Chavez mentioned the following:

- The Secretary of State of Illinois mobile unit will return on Thursday, November 30th at the Senior Center located at 13925 Entre-10 am to 2 pm
- Beginning October 11th FEMA will be going door to door to assess the flood damage from September 17th at your home-no one will request entrance to your home

PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:

Trustee Carmella Richardson mentioned the following:

- Fire Prevention Week is in October. Open House for Fire Prevention week will be Saturday, October 14th at Village of Burnham Fire House from 10 am to 2 pm, don't forget to purchase your raffle tickets, each ticket is \$10.00
- The Village of Burnham is also selling Affy Apple to benefit our Veterans Memorial fund at the Village of Burnham Fire Department Open House on October 14, 2023, 11 a.m. to 2 p.m. And IHEAP and COVID Clinic will be attending the Open House.
- Village of Burnham and Amvets #43 are working together to raise funds for our Veterans Memorial Fund-Hosting a Spaghetti Diner November 10th All you can eat 4 pm to 8 pm at our Community Center 14020 Torrence Avenue
- Our end-of-the-year Community Garage Sale will be Saturday, October 28, 2023, from 11 am to 5 pm at our Community Center. Vendors needed \$40.00

PUBLIC WORKS AND BUILDINGS:

1. Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson on authorizing SMS Construction for removal, hauling old sidewalks and replacement of new sidewalks at various locations throughout the Village of Burnham not to exceed the cost of \$24,900.00

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer

2. Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson. on authorizing Affordable Tree Experts for trimming and removal of various trees throughout the Village of Burnham not to exceed the cost of \$40,000.00

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer

3. Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson on authorizing Briggs Tree Service for trimming various trees and the removal of very large cottonwood tree that is located behind the Police/Village Hall road not to exceed the cost of \$25,000.00

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer

Trustee Travis Claybrooks mentioned the following for Public Works:

- Patch work and semi paving sink holes being done
- Rake the leaves to the parkway not the street

ORDINANCE, RESOLUTION, AND PLANNING:

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Travis Claybrooks to approve on RESOLUTION NUMBER: 2023-R-010 GENERAL STREET MAINTENANCE MOTOR FUEL TAX APPROPRIATIONS RESOLUTION MAY 1, 2023 TO APRIL 30, 2024 A RESOLUTION FOR THE GENERAL MAINTENANCE OF STREETS AND HIGHWAYS UNDER THE ILLINOIS HIGHWAYS UNDER THE ILLINOIS CODE WITHIN THE VILLAGE OF BURNHAM, THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer

FINANCE: None

PUBLIC UTILITIES:

Trustee Carmella Richardson mentioned the following:

- Other dates for CEDA, FHEAP and COVID Clinic:
 - October 21st -Community Center 12 p.m. to 4 p.m.
 - October 28th -Community Center 11 a.m. to 5 p.m.
 - November 10th -Community Center 4 p.m. to 8 p.m.
 - November 30 -Senior Center 10 a.m. to 2 p.m.

PARKS AND RECREATION:

Trustee Jefferey Hodges mentioned the following:

- New Fall CMPD booklets being distributed
- Learning STEM Programs at Sandridge
- Support our Fire Department's Open House on October 14th

PRESENTATION OF PETITIONS:

By Empowerment Resources International in regards how to get rid of debt

COMMUNICATIONS, MEMORIALS,

AND REMONSTRANCES: Moment of silence for the Mr. Abrams on Calhoun.

And a moment of silence for Ms. Martin from Manistee

UNFINISHED BUSINESS: None

NEW BUSINESS:

ADJOURNMENT:

Motion made by Trustee Carmella Richardson and seconded by Trustee Jefferey Hodges to adjourn.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Brenda Greer



Village Clerk

Mayor