

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14450 S. Manistee Avenue  
Burnham, IL 60633  
May 9, 2023

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr, Brenda Greer, Carmella Richardson, Mayor Robert E. Polk, Village Clerk Lus E. Chavez and Village Attorney Stanley Pagorek (over the phone)

ABSENT: Trustees Jefferey Hodges, Graciela Garcia and Travis Claybrooks

Motion made by Trustee Carmella Richardson seconded by Trustee John Cap Jr. to approve the regular minutes of April 25, 2023

ROLL CALL:

AYES: Trustees John Cap Jr., Brenda Greer, Carmella Richardson and Mayor Robert Polk

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges, Graciela Garcia and Travis Claybrooks

Motion made by Trustee Carmella Richardson and seconded by Trustee Brenda Greer to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Brenda Greer, Carmella Richardson and Mayor Robert Polk

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges, Graciela Garcia and Travis Claybrooks

Sharon McClelland's concern was tree trimming around her home

Mayor Polk stated that the Village would do a light tree trim on some resident's properties that have branches over roofs and wires

Motion made by Trustee Carmella Richardson and seconded by Trustee John Cap to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Brenda Greer, Carmella Richardson and Mayor Robert Polk

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges, Graciela Garcia and Travis Claybrooks

**MAYOR'S REPORT:**

- Ask residents to keep our alleys clean and behind our garages
- Domino's Pizza Grand Opening - Saturday, May 13<sup>th</sup> 9:30 am at 13850 S. Brainard Avenue- Unit A. First 50 Customers-must make a purchase of \$15 or more. One winner per household.
- Pop-Up Food Pantry- In partnership with Meals in the Meantime. All who need food are welcome. Free, fresh, and healthy grocery bags. Saturday, May 20<sup>th</sup> at Village Hall, 14450 S. Manistee Avenue. Starts at 10:00 am – First come, first served.

**CLERK’S REPORT:**

- Latin American countries always celebrate May 10<sup>th</sup> for Mother’s Day-Happy Mother’s Day tomorrow to all our Latin American mothers
- Clerk’s Office will be closed on Monday, May 29, 2023 in observance of Memorial Day
- Secretary of State Mobile Unit will be at Village Hall on Thursday, June 29<sup>th</sup> – 10 a.m. to 2 p.m.

**PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:**

Trustee Brenda Greer mentioned the following:

- Burnham School has a new principal-Jennifer Pazdzal
- Burnham School Zingo was held on Saturday, April 29<sup>th</sup>-was lots of fun
- Support our local businesses and our local schools
- Saturday, May 13<sup>th</sup> -Post Office will pick up from your mailbox non-perishable food items
- Grand Opening- Saturday, May 13<sup>th</sup>-Sister, Sister Royal Creation -13850 S. Brainard Avenue, Unit B.
- Mother’s Day May 14, 2023-is a celebration honoring the Mother of the Family or individual. It is celebrated on different days in many parts of the world. Official Mother’s Day began in the U.S. and was started by Ann Marie Jarvis. Became a public holiday in 1914. President Woodrow Wilson signed a contract stating that Mother’s Day will the second Sunday in May.

**PUBLIC WORKS AND BUILDINGS:**

Trustee Travis Claybrooks mentioned the following:

- Working on the alley no need to grade just need to fill in the holes and pack them

**ORDINANCE, RESOLUTION, AND PLANNING: None**

**FINANCE: None**

**PUBLIC UTILITIES:**

Trustee Carmella Richardson mentioned the following:

- COVID-19 Vaccination Clinic and IHEPA to be held on May 27<sup>th</sup> from -10 a.m. to 4 p.m. at the Village Hall
- ComEd reliability of 2022 zero outages

**PARKS AND RECREATION: None**

**PRESENTATION OF PETITIONS: None**

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES: Moment of silence Jermaine Riddick**

**UNFINISHED BUSINESS:** A new Domino’s Pizza opening on the East Side of Burnham-This Domino’s Pizza will not be delivered to residents on the East Side of Burnham because the franchise located on Sibley Avenue is designated for that area

**NEW BUSINESS: None**

**ADJOURNMENT:**

Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to adjourn.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Brenda Greer, Carmella Richardson and Mayor Robert Polk

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges, Graciela Garcia and Travis Claybrooks



Village Clerk



Mayor