

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14450 S. Manistee Avenue  
Burnham, IL 60633  
March 14, 2023

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Car Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk and Clerk Lus E. Chavez  
ABSENT: Trustee Graciela Garcia

Motion made by Trustee Travis Claybrooks seconded by Trustee Jefferey Hodges to approve the regular minutes of February 28, 2023

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Motion made by Trustee Jefferey Hodges and seconded by Trustee Carmella Richardson to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Andrew Johnson had a comment about the trains that stop on Burnham Avenue for hours  
\*Mayor Polk commented that a study is in process about the railroad tracks on Burnham Avenue

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**MAYOR'S REPORT:**

- Spring is around the corner
- If everyone could help by picking up any garbage they see
- Beginning April 1<sup>st</sup> Homewood Disposal will resume pick up of yard waste

- Hyundai and Kia's are being targeted-Burnham Police Department has been granted through a program by the Cook County to provide some car locks to help our residents protect themselves from thieves.

**CLERK'S REPORT:**

- Early voting begins March 20, 2023 at Calumet City Library

**PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:**

Trustee Brenda Greer mentioned the following:

- Memo From Police Chief Nomikos
  - It is with great pleasure to announce that the Burnham Police Department has been granted 5 new portable radios at a total of \$7,125.00 through the 911 Fund. These 5 new portable radios will increase officer safety, enhance communications with our dispatch center, and protect our citizens at no cost to the Village of Burnham. We are thankful for the support of the 911 Fund and to the Mayor and Trustees for their continued support.
- The Village of Burnham was awarded a grant through ComEd from the Metropolitan Mayors Caucus. We were awarded \$3,500.00 for this initiative. These funds will help with the purchase of radar speed signs, which will be posted throughout the Village.
- Paid leave for all workers in the State of Illinois, the bill will be in effect on June 1, 2024. A person may take a leave of absence for any reason.
- Taste of Chicago will be held on September 8<sup>th</sup> thru September 10<sup>th</sup> after Labor Day in Grant Park
- COVID-19 Vaccination Clinic Saturday, March 18<sup>th</sup> at Burnham Senior Center- 13925 Entre-10 a.m. to 4 p.m. also LIHEAP, Gas, Electricity, Water Bill and Home weatherization assistance will be attending-\$100.00 Visa gift cards while supplies last.
- Buffalo Wild Wings has a lawsuit against them for false advertisement
- Lunchables to become part of the National School Lunch Program
- AMVETS Post #43 Spring Craft Fair to be held on March 12<sup>th</sup> 10 a.m. to 3 p.m. at 14033 Torrence Avenue, Burnham, IL
- Please support our local businesses in the Village
- Let us work together to keep our Village safe. If you see something, say something

**PUBLIC WORKS AND BUILDINGS:**

1. Motion made by Trustee Travis Claybrooks and seconded by Trustee John Cap Jr. to approve the hire of William Kinnison for the Public Works Department.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

2. Motion made by Trustee Travis Claybrooks and seconded by Trustee John Cap Jr. to approve the hire of John Nowakowski for the Public Works Department.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None  
ABSENT: None

**ORDINANCE, RESOLUTION, AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Jefferey Hodges to approve a Resolution for Cook County Intergovernmental Agreement Burnham Avenue Grade Separation for Engineering Costs Rail Road Review Agreements Burnham Avenue 136<sup>th</sup> Street to 143<sup>rd</sup> Street Section: 23-BURGS-01-EG Resolution No. 2023-R-001 A RESOLUTION FOR AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS ACTING BY AND THROUGH IS DEPARTMENT OF TRANSPORTATION AND HIGHWAYS AND THE VILLAGE OF BURNHAM, A MUNICIPAL CORPORATION OF THE STATE OF ILLINOIS, THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633 FOR THE ENGINEERING COSTS AND EXPENSES BY THE RAILROADS REVIEW OF THE BURNHAM AVENUE RAILROAD GRADE SEPARATION PROJECT.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

2. Motion made by Trustee Graciela Garcia and seconded by Trustee Carmella Richardson to approve a Resolution for TORRENCE AVENUE MULTI-USE PATH ROBINSON ENGINEERING AGREEMENT SECTION 21-00041-00-BT RESOLUTION NUMBER: 2023-R-002 A RESOLUTION FOR AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF BURNHAM, ROBINSON ENGINEERING LTD, AND THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION IN ORDER TO CONSTRUCT A MULTI-USE PATH ALONG TORRENCE AVENUE CONNECTING TO THE CAL-SAG TRAIL WITH BIKE AND PEDESTRIAN FACILITIES, LOCATED IN THE VILLAGE OF BURNHAM, IN THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633-0000

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

3. Motion made by Trustee Graciela Garcia and seconded by Trustee Travis Claybrooks to approve a Resolution for INTERGOVERNMENTAL AGREEMENT AND GRANT ACCEPTANCE LEAD SERVICE LINE INVENTORY GRANT PROGRAM CSFA NO. 532-60- 3017 STATE AWARD NO. 3017-38891 RESOLUTION NUMBER: 2023-R-003 A RESOLUTION FOR AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL GRANT AGREEMENT BETWEEN THE STATE OF ILLINOIS, ILLINOIS ENVIRONMENTAL PROTECTION AGENCY AND THE VILLAGE OF BURNHAM, IN THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633-0000

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

4. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr to approve a Resolution for 2023 CDBG CAPITAL IMPROVEMENT ROADWAY RESURFACING 141<sup>ST</sup> – 143<sup>RD</sup> GREENBAY AND MACKINAW AVENUES COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION NO. 2023-R-004 A RESOLUTION FOR AUTHORIZING THE EXECUTION OF THE COOK COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) 2023 PROGRAM YEAR APPLICATION FOR THE VILLAGE OF BURNHAM, IN THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633-0000

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**FINANCE:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve on authorizing the payment of this month's bills

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**PUBLIC UTILITIES:**

Trustee Carmella Richardson mentioned the following:

- CEDA shall attend the vaccination event on March 18<sup>th</sup> at the Senior Center from 10 a.m. to 4 p.m.

**PARKS AND RECREATION:**

Trustee Hodges mentioned the following:

- Thanked Trustee Greer and Richardson for the low impact aerobics held on March 11th
- Sandridge Center to have a Ribbon Cutting on March 25<sup>th</sup> 10 a.m. to 3 p.m.

**PRESENTATION OF PETITIONS: None**

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES: None**

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to go into closed Closed Session per 5ILCS 120/2© (21).

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

2. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr. to go into Regular Session per 5ILCS 120/2© (21).

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

**ADJOURNMENT:**

Motion made by Trustee John Cap Jr. and seconded by Trustee Jefferey Hodges to adjourn.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

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Village Clerk

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Mayor