

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14020 S. Torrence Avenue  
Burnham, IL 60633  
July 12, 2022

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Travis Claybrooks, Mayor Robert E. Polk, Clerk Lus E. Chavez and Village Attorney Pagorek  
ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

Motion made by Trustee John Cap Jr. seconded by Trustee Travis Claybrooks to approve the regular minutes of June 28, 2022

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

Motion made by Trustee Travis Claybrooks and seconded by Trustee John Cap Jr. to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

Andrew Johnson had the following comments:

1. What is the Grade Separation and how long will the project take
2. How many houses will be affected
3. Will it be an over or underpass

Josephine Ross had the following comment:

- Complimented Mayor Polk and Village of Burnham Trustees

Motion made by Trustee Graciela Garcia and seconded by Trustee Brenda Greer to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

## **MAYOR'S REPORT:**

Response to Andrew Johnson:

- Burnham Avenue Grade Separation-(BAGS)
- 3.8 million has been funded for BAGS next 3 years
- First Public Meeting to kick off the BAGS project on Wednesday, July 27, 2022 6 p.m. to 8 p.m. at Burnham School located at 13945 S. Greenbay Avenue  
Register to submit your questions: [tinyurl.com/bagspublicmeeting](https://tinyurl.com/bagspublicmeeting)

### **Mayor's Report:**

- Additional Traffic Calmers shall be installed by the request of the residents
- Thornton Township-Food Giveaway 8/2/22 at Village Hall 14450 S. Manistee from 4 p.m. to 6 p.m.
- National Nite Out will begin at 7 p.m. at the Village Hall
- The Village will be contacting a tree trimming company to address the tree on Yates before the end of July

## **CLERK'S REPORT:**

- Vehicle stickers are still being sold- Late fees have been implemented

## **PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:**

Trustee Brenda Greer mentioned the following:

- July 16<sup>th</sup> our Annual Garage Sale and vaccination Clinic-Set Up 7:30 a.m.-Starts at 9 a.m.- Bring your own set up
- Illinois Low Income household water assistance program-can possibly receive a benefit up to \$1,500 total. It's funded by IDOC-CEDA
- Up Coming Events:
  - Secretary of State Mobile Unit – September 8, 2022 at Community Center
  - August 2<sup>nd</sup>- National Nite Out
  - August 27<sup>th</sup>- Community Day Event at Village Hall
  - September 5<sup>th</sup>- Labor Day
  - September 10<sup>th</sup>- Grandparents Day

## **PUBLIC WORKS AND BUILDINGS:**

1. Motion made by Trustee Travis Claybrooks and seconded by Trustee Brenda Greer to approve the purchase of a 2020 F-450 4x4 SD Regular Cab along with Upfit Options-Snow Fighter Package in the amount of \$103,710.00 and a trade-in value of \$10,000.00 for our 1996 International Dump Truck along with the salt spreader bringing balance to \$93,710.00 for the Public Works fleet.

## **ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

**ORDINANCE, RESOLUTION, AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr. to approve the new business application and proposal submitted by Senad, Inc d/b/a Food Plus. It is contingent that all of the items from the Safety inspection are completely resolved before the business can open. The location would be 2212 E. State Street, Burnham, IL 60633.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

Trustee Graciela Garcia mentioned the following:

- Job Fair to be held on the following dates at the Village of Burnham Center located at 14020 S. Torrence-July 15<sup>th</sup> 9 a.m. to 1 p.m. and July 20<sup>th</sup> 9 a.m. to 1 p.m.

**FINANCE:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to approve on authorizing the payment of this month's bills and next month's bills.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

**PUBLIC UTILITIES:**

Mayor Polk mentioned the following:

- Alley light on 141<sup>st</sup> Mackinaw is out also 143<sup>rd</sup> Bensley

**PARKS AND RECREATION:**

Trustee Jefferey Hodges mentioned the following:

- We are working with CMPD to plan future activities in the Village of Burnham

**PRESENTATION OF PETITIONS:** None

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES:**

Moment of silence for:

Ms. Bounds passed away- Hoxie Avenue

Ms. Mitchel's son passed away- Saginaw Avenue

Mr. Spearman's son passed away- Hoxie Avenue

Ms. Williams's son passed away- Manistee Avenue

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to go into Closed Session per 5ILCS 120/2© (21); Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes. 5ILCS 120/2© (11): litigation, when an action against, affecting, or on behalf of the village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent. 5ILCS 120/2© (1): appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to come out of Closed Session per 5ILCS 120/2© (21); Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes. 5ILCS 120/2© (11): litigation, when an action against, affecting, or on behalf of the village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent. 5ILCS 120/2© (1): appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

**ADJOURNMENT:**

Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to adjourn.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Jefferey Hodges and Trustee Carmella Richardson

  
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Village Clerk

  
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Mayor