

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14020 S. Torrence Avenue  
Burnham, IL 60633  
June 29, 2022

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Clerk Lus E. Chavez and Village Attorney Pagorek (over the phone)

ABSENT: Trustee Graciela Garcia

Motion made by Trustee Travis Claybrooks seconded by Trustee Carmella Richardson to approve the regular minutes of June 14, 2022

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia

Motion made by Trustee Carmella Richardson and seconded by Trustee Travis Claybrooks to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia

Motion made by Trustee Carmella Richardson and seconded by Trustee Travis Claybrooks to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia

**MAYOR'S REPORT:**

- Traffic Calmers requested by residents
- Village was approached about hosting Fireworks but has been tabled
- Burnham Avenue continues to be under construction

**CLERK’S REPORT:**

- Vehicle stickers are on sale- Village hours for Tuesday, Wednesday, and Thursday are 9 a.m. to 7 p.m.

**PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:**

1. Motion made by Trustee Brenda Greer and seconded by Trustee Carmella Richardson to approve the hiring of Dathan Junge as an Auxiliary Police Officer for the Village of Burnham.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia

Trustee Brenda Greer mentioned the following:

Burnham Fire and Medical Report- June 2022

Fire Calls- 15	Day Calls- 7	Night Calls- 8
Ambulance Calls- 63	Day Calls- 37	Night Calls- 26

- 4<sup>th</sup> of July is Monday, July 4, 2022- Independence Day- We are Americans by heart and soul
- Reminder COVID-19 affects people in different ways. Infected people have had a wide range of symptoms from mild to severe illness
- Up Coming Events:
  - Secretary of State Mobile Unit – September 8, 2022 at Community Center
  - July 16<sup>th</sup>- Garage Sale at Community Center
  - August 2<sup>nd</sup>- National Nite Out
  - August 27<sup>th</sup>- Community Day Event at Village Hall
  - September 10<sup>th</sup>- Hispanic Heritage Day
- Certain Ford vehicles have recalls
- Low Income Energy has ended and will start again in September to accept applications but CEDA continues to help with water bills.

**PUBLIC WORKS AND BUILDINGS:**

Trustee Travis Claybrooks mentioned the following:

- Maintenance and repair of municipal buildings

**ORDINANCE, RESOLUTION, AND PLANNING:**

1. Motion made by Trustee Carmella Richardson and seconded by Trustee Travis Claybrooks to approve ELIMINATION OF 4:00 A.M. LIQUOR LICENSES ORDINANCE NO. 2022-O-001 AN ORDINANCE AMENDING CHAPTER 6 -ALCOHOLIC BEVERAGES; SECTION 6-8, CLOSING HOURS, SECTION 6-94, CLASSIFICATIONS; HOURS AND FEES, AND SECTION 6-99-NUMBER OF LICENSES, OF THE CODE OF ORDINANCES, VILLAGE OF BURNHAM, COOK COUNTY, STATE OF ILLINOIS

**ROLL CALL:**

AYES: Trustees Jefferey Hodges, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: Trustee John Cap Jr.

ABSTAIN: None

ABSENT: Trustee Graciela Garcia

**FINANCE:**

Trustee John Cap Jr. scheduled the Board of Finance Committee to meet on July 12, 2022, after the Regular Board Meeting and also on July 13, 2022, at 7 p.m at the Village Hall.

**PUBLIC UTILITIES:**

Trustee Carmella Richardson mentioned the following:

- Fire Hydrant located on 142<sup>nd</sup> and Mackinaw needs to be replaced soon.

**PARKS AND RECREATION:**

1. Motion made by Trustee Jefferey Hodges and seconded by Trustee John Cap Jr. to table the FIREWORKS DISPLAY AND FACILITY USE INTERGOVERNMENTAL AGREEMENT THIS AGREEMENT by and between the VILLAGE OF BURNHAM, an Illinois municipal corporation (hereinafter referred to as “Village”) and the CALUMET MEMORIAL PARK DISTRICT, an Illinois Park District (hereinafter referred to as “District”).

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia

Trustee Jefferey Hodges mentioned the following:

- CMPD brochure books available
- CMPD 100<sup>th</sup> Anniversary Centennial to be held on July 3, 2022

**PRESENTATION OF PETITIONS:** None

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:**

Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to adjourn.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia

  
\_\_\_\_\_  
Village Clerk

  
\_\_\_\_\_  
Mayor