

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14450 S. Manistee Avenue  
Burnham, IL 60633  
April 12, 2022

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, and Village Attorney Stanley Pagorek (over the phone)  
ABSENT: Trustees Graciela Garcia, Brenda Greer, and Clerk Lus E. Chavez

Motion made by Trustee Travis Claybrooks seconded by Trustee Jefferey Hodges to approve the regular minutes of March 22, 2022 and the Special Meeting of March 28, 2022

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

- Josephine Ross inquired if there would be a parking lot for the playground located on Croissant Drive
- Lisa Morris was inquiring if there were any updates regarding the playground located on Croissant Drive-she also stated about loud music and she has heard gunshots from behind 139<sup>th</sup> and Hoxie
- Marilyn McClain inquired how other towns acquire grants for Seniors

\*U.S. Department of Housing Resources HUD for Seniors Illinois-1-800-252-8966/ 1-888-206-1327

Motion made by Trustee Travis Claybrooks and seconded by Trustee John Cap Jr. to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

## **MAYOR'S REPORT:**

- The Code Enforcement vehicle needs a new transmission-cost is \$4,000.00
- Cook County Board of Elections reduced our 4 precincts from 4 to 3, precinct 85 and 99 have been combined. On June 28<sup>th</sup> voters that came to Village Hall will now have to go to the Community Center.
- Village of Burnham will be having a raffle- the prize would be a \$50.00 gas card- in order to participate, you would have had to purchase your annual vehicle sticker for 2021-2022 to be entered into the raffle.

## **CLERK'S REPORT: None**

## **PUBLIC EDUCATION, HEALTH, SAFETY, AND WELFARE:**

Trustee Carmella Richardson mentioned the following:

- Job Fair on April 14<sup>th</sup> at Community Center from 9:00 a.m. to 1:00 p.m.
- COVID-19 Vaccination Clinic-Saturday, April 30<sup>th</sup> 10:00 a.m. to 3:00 p.m.

## **PUBLIC WORKS AND BUILDINGS:**

Trustee Travis Claybrooks mentioned the following:

- Sidewalk repairs will be resuming
- Continue with Spring cleaning-pick up any garbage around your property
- Make sure your grass is cut around your property -including in the alley
- Make sure your property looks nice and clean

\*Mayor mentioned that pet owners need to make sure their dog's pet waste is picked up

## **ORDINANCE, RESOLUTION, AND PLANNING:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Jefferey Hodges to approve the new business application and proposal submitted by Tyrone G. Meeks of Xclusive Apparel. The business would be selling retail clothing and accessories. The location would be 2314 State St. Burnham, IL 60633-Hours of operation will be Monday thru Saturday 10 a.m. to 7 p.m.

## **ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

## **FINANCE:**

Trustee John Cap Jr. mentioned the following:

- Thanked his volunteers for helping to clean the overpass on Burnham Avenue after the Easter Hunt on April 9<sup>th</sup> – Loni Cap and Leo Uribe
- Community Garden-Trustee Cap continues to work the soil and plant root vegetables
  - Community Garden is for our Burnham Residents and we are always looking for volunteers in helping

**PUBLIC UTILITIES:**

Trustee Carmella Richardson mentioned the following:

- COVID-19 Vaccination Clinic-Saturday, April 30<sup>th</sup> 10:00 a.m. to 3:00 p.m.
  - LIEAP will be at the event along with-Sisters Working it Out-Weatherization Assistance

**PARKS AND RECREATION:**

Trustee Jefferey Hodges mentioned the following:

- Thanked everyone for their help with the Easter Hunt that was held on April 9<sup>th</sup> at noon at Burnham Park on 138<sup>th</sup> Place- kids had fun and had lots of candy-Thanked Paul from CMPD
- Spring E-Mentoring program-April 23<sup>rd</sup> 10:00 a.m. to 11:30 a.m.
  - Grades 1<sup>st</sup> thru 12<sup>th</sup> grade-please call 773-437-9058
  - If 15-20 children sign up- free transportation to the program
- Working on having more activities for the kids over the summer-(ex. Open gym, basketball, )
- CMPD has 17 parks and 5 parks are in Burnham

**PRESENTATION OF PETITIONS:** None

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:**

Motion made by Trustee John Cap Jr. and seconded by Trustee Jefferey Hodges to adjourn.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Jefferey Hodges, Carmella Richardson, and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Graciela Garcia and Trustee Brenda Greer

  
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Village Clerk

  
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Mayor