

**MINUTES OF REGULAR BOARD MEETING
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at
14020 Torrence Avenue
Burnham, IL 60633
September 28, 2021

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Village Clerk Lus Chavez and Attorney Stanley Pagorek (over the phone)

ABSENT: Trustee Christopher Hodges

Motion made by Trustee John Cap Jr. seconded by Trustee Travis Claybrooks to approve the minutes of July 13, 2021

ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges

Motion made by Trustee John Cap Jr. seconded by Trustee Travis Claybrooks to approve the Special minutes of June 14, 2021. June 17, 2021, August 11, 2021 and September 14, 2021

ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges

Motion made by Trustee Carmella Richardson and seconded by Trustee Graciela Garcia to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges

MAYOR'S REPORT:

- Welcome everyone back
- Illinois Department of Transportation-street and curb projects has been completed
- Local street and sidewalks repairs will begin construction soon
- Saginaw Avenue will be under construction also
- Back to School Event was a nice time
- At the Back to School event a young man and myself were in a dialoged and he walked away from me and made a racial comment towards me- that comment may surface in a commercial some day

CLERK'S REPORT: None

PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:

Trustee Brenda Greer mentioned the following to mention:

- Ten reasons to get vaccinated
 - Virus and bacteria causes illness and death still exist
 - help to keep you healthy
 - important to overall diet and exercise
 - the difference between life or death
 - they are safe
 - young and healthy can get very sick unvaccinated
 - diseases could be expensive
 - when you get sick, your children, grandchildren and parents may be at risk also
 - Your family needs you
- South Suburbs will receive a new area code in coming months
- Thornton Township will be accepting applications for 2021 Christmas program for toys and food baskets on:
 - Mon-Oct 4th – 1 p.m. to 7 p.m.
 - Tue-Oct 5th – 10 a.m. to 4 p.m.
 - Wed-Oct 6th – 1 p.m. to 7 p.m.
 - Thurs.- Oct 7th – 10 a.m. to 4 p.m.
 - Fri- Oct 8th – 10 a.m. to 1 p.m.
 - Must be a Thornton township resident
 - Require proof of residency
 - Proof of income last 30 days
 - Birth certificate for each member of your household
- Thank you – State of Illinois for partnering with the Village of Burnham on providing free COVID vaccinations to our community on September 18th and this upcoming October 16th
- Burnham Fire Department open house will be on October 9th at the Fire House
 - Please support our Fire Department
- Thornton Township provides Senior transportation service curb to curb -for ages 60 years and older- available from 7 a.m. to 6:15 p.m.-within the township designated area- appointments made on first call, first service-suggest donation one way is \$1.00

PUBLIC WORKS AND BUILDINGS:

- 1. Motion made by Trustee Travis Claybrooks and seconded by Trustee Graciela Garcia to approve the hiring of Cornelius Devine for the Full-Time position in the Public Works Department. At a starting rate of \$20.68 an hour.

ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges

- 2. Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to approve the hiring of Daniel Pugh for the Full-Time position in the Public Works Department. At a starting rate of \$20.68 an hour.

ROLL CALL:

AYES: Trustees John Cap Jr, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: Trustee Graciela Garcia

ABSENT: Trustee Christopher Hodges

*Mayor Polk stated that new employees will have two days of training

ORDINANCE, RESOLUTION AND PLANNING:

- 1. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr. to approve the lowest bid for the CDBG #2006-082 2020 CDBG Resurfacing of Saginaw Avenue which is Gallagher Asphalt Corp at \$125,265.15. Bids received on September 23, 2021, advertised bid opening for the subject project. All of the bids were correct and in order. The bids were as follows:

Gallagher Asphalt Corp.....	\$125,265.15
K-Five Construction Corp.....	\$180,788.15

ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges

FINANCE:

- 1. Motion made by Trustee John Cap Jr. and seconded by Trustee Brenda Greer approve on authorizing the payment of this month's bills.

ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges

PARKS AND RECREATION:

Mayor Polk mentioned the following:

- Soccer tournament was successful- next year it will be bigger
- Basketball tournament 3 on 3 will be in October

PUBLIC UTILITIES:

Trustee Carmella Richardson mentioned the following:

- Ten ways to reduce energy
 - Use LED bulbs
 - Fill in air leaks
 - Use an efficient programmable thermostat
 - Maintain your HVAC
 - Change filters
 - Turn your electronics off when not in use
 - Close blinds in the summer
 - Invite the sun during the winter
 - Wash cloth in cold water

PRESENTATION OF PETITIONS: None

**COMMUNICATIONS, MEMORIALS,
AND REMONSTRANCES:** passing away of Diane Bates and Ms. Lawrence

UNFINISHED BUSINESS: None

NEW BUSINESS:

New Business proposals- For discussion only-No action to be taken:

- Muriel Currie-Williams D/B/A -MRC-W Career Institute
 - Village requested a supplemental business proposal
 - To also include community based referrals and qualifications
- Lucky Bernie's LLC
 - Village requested a supplemental business proposal

ADJOURNMENT:

Motion made by Trustee Travis Claybrooks and seconded by Trustee John cap Jr. to adjourn.


ROLL CALL:

AYES: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Christopher Hodges



Village Clerk



Mayor