

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14020 Torrence Avenue  
Burnham, IL 60633  
April 27, 2021

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Village Clerk Lus Chavez and Attorney Stanley Pagorek  
ABSENT: None

Motion made by Trustee John Cap Jr. seconded by Trustee Travis Claybrooks to approve the minutes of April 13, 2021

ROLL CALL:  
AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to open the meeting to the public.

ROLL CALL:  
AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Jacqueline Cosby had following comment:

- Coyotes in the area of 141<sup>st</sup> Bensley

Motion made by Trustee Travis Claybrooks and seconded by Trustee Graciela Garcia to close the meeting to the public.

ROLL CALL:  
AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

## **MAYOR'S REPORT:**

- Thank you for coming out this evening
- Thanked the voters for coming out to vote
- We ran a positive campaign
- Burnham will continue to move forward
- West of Torrence-Multi use path in development
- CDBG funds will used for Saginaw 141<sup>st</sup> Street improvements
- 1<sup>st</sup> phase of sidewalk repairs has been completed for 2020
- 2<sup>nd</sup> phase will begin in around six weeks
  - Unable to do all the sidewalk that need to be repaired
  - Eventually all the sidewalks that need repair will be repaired
- Sewer work is still being done in different locations in the Village
- We need to install speed bumps in certain areas

## **CLERK'S REPORT:**

- Thanked all the voters that came out to support our Team-We will continue to move forward

## **PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:**

Trustee Brenda Greer mentioned the following to mention:

- Covid-19 vaccinations continue to be administered
- Burnham will be hosting a vaccination on May 8th at the Community Center

March- Burnham Fire and Medical Report

Fire Calls 14            Day Calls 6    Night Calls 8  
Ambulance Calls 44   Day Calls 19   Night Calls 25

Trustee Greer congratulated Mayor Polk, Clerk Chavez, Trustee Cap and Trustee Claybrooks and Christopher Hodges

## **PUBLIC WORKS AND BUILDINGS:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Brenda Greer to approve the amount of \$17,650.27 to order the repair for the Pelican Sweeper.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

Trustee Travis Claybrooks mentioned the following:

- Public Works has been cutting the grass and street sweeper has been out

**ORDINANCE, RESOLUTION AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr to approve on the Resolution No. 2021-R-004 BURNHAM AVENUE GRADE SEPERATION PHASE I ENGINEERING AGREEMENT A RESOLUTION FOR AUTHORIZING THE EXECUTION OF AGREEMENT BETWEEN MOTT MACDONALD LLC, ORGANIZED UNDER THE LAWS OF DELAWARE, AND THE VILLAGE OF BURNHAM FOR PAHSE I ENGINEERING FOR A GRADE SEPERATION STUDY OF BURNHAM AVENUE JUST SOUTH OF BRAINARD AVENUE. LOCATED IN THE VILLAGE OF BURNHAM, THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633 AND FURTHER AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF BURNHAM IN ORDER TO CREATEA GRADE SEPERATION OF BURNHAM AVENUE FROM FIVE RAILROAD TRACKS WITH BIKE AND PEDESTRIAN FACILITIES, LOCATED IN THE VILLAGE OF BURNHAM, THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS, 60633-0000

**ROLL CALL:**

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

2. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr to approve the Resolution No. 2021-R-005 STREET IMPROVEMENTS-SAGINAW AVENUE. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2020. OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 PROJECT NO. 2006-082. A RESOLUTION AUTHORIZING THE EXECUTION OF THE COOK COUNTY DEVELOPMENT BLCOK GRANT PROGRAM (CDBG) 2020 PROJECT 2006-082 BETWEEN THE COUNTY OF COOK, DEPARTMENT OF PLANNING AND URBAN DEVELOPMENT, A BODY POLITIC OF THE STATE OF ILLINOIS AND THE VILLAGE OF BURNHAM, IN THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633-0000

**ROLL CALL:**

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

**FINANCE:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to approve Discussion of, consideration of, and taking action to approve on authorizing the payment of this month's bills.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

**PUBLIC UTILITIES:**

Trustee Carmella Richardson had the following:

- New alley light to be installed at 14407 Yates
- Looking for volunteers for Community Garden located at the Community Center

**PARKS AND RECREATION:**

Trustee Denise Bonner mentioned the following:

- Thanked the personnel, Isabel Munoz and congratulated the elected officials

**PRESENTATION OF PETITIONS:**

Honored Trustee Bonner and Mayor Polk presented her with her name plate

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES: None**

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

1. Swearing in by Circuit Court Judge Tommy Brewer of re-elected Village Mayor Robert E. Polk; of re-elected Village Clerk Lus E. Chavez; of re-elected Village Trustee John J. Cap Jr.; of re-elected Village Trustee Travis Claybrooks; and of elected Village Trustee Elect Christopher Hodges.
- 2 Motion made by Trustee Travis Claybrooks and seconded by Trustee Graciela Garcia to approve the existing appointments for the following Department Heads and Administrative Personnel; Interim Chief of Police; Chief of Fire; Supervisor of Public Works; Treasurer; Building Commissioner.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Christopher Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

- 3 Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to adopt on the approval of the renewal of Public Official's Bond of Robert E. Polk for the office of Village President/Mayor of the Village of Burnham, Cook County, Illinois, in the sum of \$3,000.00 with Cincinnati Insurance Company which expires on January 21, 2022.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Christopher Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

- 4 Motion made by Trustee John Cap Jr. and seconded by Trustee Brenda Greer to adopt on the approval of the renewal of Public Official's Bond of Lus E. Chavez for the office of Village Clerk of the Village of Burnham, Cook County, Illinois, in the sum of \$3,000.00 with Cincinnati Insurance Company which expires on January 21, 2022.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Christopher Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

- 5 Motion made by Trustee John Cap Jr. and seconded by Trustee Brenda Greer adopt on the approval of the Public Official's Bond of Cristina Andrade for the office of Village Treasurer of the Village of Burnham, Cook County, Illinois, in the sum of \$13,000.00 with Cincinnati Insurance Company which expires on January 21, 2022.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Christopher Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**ADJOURNMENT:**

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to adjourn.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Christopher Hodges, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

  
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Village Clerk

  
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Mayor