

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14020 Torrence Avenue  
Burnham, IL 60633  
January 12, 2021

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Travis Claybrooks and Mayor Robert E. Polk and Village Clerk Lus Chavez- (over the phone)  
ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

Motion made by Trustee John Cap Jr. seconded by Trustee Graciela Garcia to approve the minutes of December 8, 2020

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

Motion made by Trustee Travis Claybrooks and seconded by Trustee Brenda Greer to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

Maria Munoz had the following comment:

- Why aren't Burnham residents able to work at Calumet City Library

Andrew Johnson had the following comment:

- Asked for a moment of silence for the awful event that occurred on January 6, 2021 at The Capitol Building

Motion made by Trustee John Cap Jr. and seconded by Trustee Brenda Greer to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

## **MAYOR'S REPORT:**

Mayor Polk's response:

- Library Agreement only addresses how a Burnham resident can obtain a library card
- Not sure the reason why outside residents are not considered for employment

Mayor Polk had the following to report:

- Happy New Year
- Many things are planned for this new year
- Burnham continues moving forward
- "You got my word on it"

## **CLERK'S REPORT:**

Clerk Chavez had the following to report:

- Clerk's office shall be closed on Monday, January 18<sup>th</sup> in observance of Martin Luther King's Birthday

## **PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:**

Trustee Brenda Greer mentioned the following:

- Remind everyone to continue to
  - Wear a mask
  - Wear gloves
  - Continue to practice social distancing
- COVID testing to be held on Saturday, January 16, 2021 at Senior Center (Petrisha Center) 13925 Entre- 10 a.m. to 2 p.m.- Drive-up 2 day results

## **PUBLIC WORKS AND BUILDINGS:**

Trustee Travis Claybrooks mentioned the following:

- Wished everyone a Happy New Year

## **ORDINANCE, RESOLUTION AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Travis Claybrooks to approve on the RESOLUTION 2021-R-001 LIBRARY SERVICES AGREEMENT A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT TO PROVIDE LIBRARY SERVICES BETWEEN THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS, AND THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF CALUMET CITY, COOK COUNTY, ILLINOIS

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

**FINANCE:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to approve the renewal of Workman's Compensation Insurance premium policy period of 1/1/21 thru 01/01/22 of Accord for the total annual amount of \$84,651.00. Includes a deposit of \$20,511.00. Ten (10) monthly payments of \$6,414.00. *Last year's annual premium was \$107,259.00.*

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

2. Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to approve the Village of Burnham insurance liability umbrella renewals which totals \$230,223.53 of which a deposit of \$49,005.93 was required at time of renewal, leaving the remaining balance of \$185,186.20 which is placed on a Commercial Premium Finance Agreement that is financed with AFCO at the rate of 4.75% for then monthly payments of \$19,377.48 and on the authorization of the Village of Clerk to sign said insurance renewal and agreement. *Last year's premium was \$234,809.00 with a finance rate of 5.00%*

Hudson Insurance	Property/Crime/Inland Marine/General Automobile
\$68,472.53	
QBE Specialty Insurance	Law Enforcement
\$81,059.00	
Greenwich Insurance	Public Officials/D&O/EPLI
\$73,338.00	
APEX Insurance Agency Inc	Excess Liability
\$3,248.00	
Travelers Casually	Cyber Liability
\$ 4,106.00	

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Total \$230,223.53

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

3. Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to accept the filing of the Village of Burnham's audit report for Fiscal Year Ending 2020 by Lauterbach and Amen, LLP.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson

Trustee John Cap Jr. mentioned the following:

- Happy New Year
- Village is working on getting a quote on sewer cleaning

\*Mayor commented that sewers are cleaned as needed

**PUBLIC UTILITIES:**

- Street Light at 144<sup>th</sup> Yates will be requested from ComEd -due to the dark alley
- At 14500 Torrence pole was left by ComEd will be removed

**PARKS AND RECREATION:** None

**PRESENTATION OF PETITIONS:** None

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES:** Moment of silence for the insurrection that accrued at the Capitol Building on January 6, 2021

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:**

Motion made by Trustee Travis Claybrooks and seconded by Trustee John Cap Jr. to adjourn.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner and Trustee Carmella Richardson



Village Clerk



Mayor