

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14020 Torrence Avenue  
Burnham, IL 60633  
October 27, 2020

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk and Village Clerk Lus Chavez  
ABSENT: None

Motion made by Trustee Travis Claybrooks seconded by Trustee John Cap Jr. to approve the minutes of September 22, 2020

ROLL CALL:  
AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Motion made by Trustee Travis Claybrooks and seconded by Trustee Graciela Garcia to open the meeting to the public.

ROLL CALL:  
AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: None

John Hajduch had the following comments:

- Donations to Fire Department
- Arthur Adams did a great job on the roof at 14108 Greenbay
- Sidewalk on 142<sup>nd</sup> needs to be repaired
- Why was tree cut down
- Quarterly reports or finance reports
- Website doesn't reach all the residents for information purposes
- Why is the Clerk's office still closed but Police window open
- He is running for clerk

Gerald Hunter had the following comments:

- Clerk is vindictive and very mean
- Salary Ordinance
- Treasurer- accounting method changed, inspector general, water rate increase-lots of money spent

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to close the meeting to the public.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

**MAYOR'S REPORT:**

Mayor Polk had the following to report:

- Thank you everyone for coming
- Virtual meeting with Cook County Treasurer's office
  - It is a beneficial to the Village to have communication with other government offices
- Supermarket on Torrence Avenue is progressing ahead
  - Once completed, property will be back on the tax roll- taken 10 to 12 years
- Census Reported is 64.1%
  - Last Census was higher by 6% or 7%-we will loss funding
- COVID-19
  - 200 on record of that 86 of Burnham community and 2 deaths
- Burnham is doing very well and we are continually moving forward
- Sidewalk repairs- will be done this year-82,000 will be spent for those repairs
- Allow the Village to continue doing our job
- Village's clerk office is closed because of the Covid-19 pandemic
  - Police Department window is needed because of emergencies
- Salary Ordinance tonight -does not have a salary increase pertaining to an elected official
  - State Statue states that you would need to approve any type of salary change-180 days before the next municipal election-and that date was September 22, 2020

**CLERK'S REPORT:**

Clerk Chavez had the following to report:

This year's Halloween Trick or Treating will be handled differently because of the Pandemic, on Saturday, October 31<sup>st</sup> the Village of Burnham will host a Trick or Treat Drive Thru at the Community Center located at 14020 Torrence Avenue between the hours of 3 p.m. to 6 p.m. for everyone's safety.

- Sign up for CodeRed on our website
  - In order to receive any type of emergency or alert for Burnham
- Vehicle sticker are still on sale
  - Send a copy of registration thru
    - [Email-vehiclestickers@villageofburnham.com](mailto:Email-vehiclestickers@villageofburnham.com)
    - Mail
    - Nigh drop in lobby on wall
  - Once paid by check or by Visa or MasterCard over the phone- sticker shall be mailed to you

## **PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:**

Trustee Brenda Greer read Fire Chief Powers letter of retirement.

1. Motion made by Trustee Brenda Greer and seconded by Trustee John Cap Jr. approve on the appointment of John Puchalski as Fire Chief of the Village of Burnham Fire Department.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

2. Motion made by Trustee Brenda Greer and seconded by Trustee Travis Claybrooks approve on the appointment of Larry McPherson as Deputy Fire Chief of the Village of Burnham Fire Department.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

Trustee Brenda Greer mentioned the following:

- Thank you for attending the COVID-19 testing and mask distribution which was held on October 24<sup>th</sup> at the Community Center from 10 a.m. to 3 p.m.
  - 70 people tested
- All testing of Covid-19 is reported to the State of Illinois
- People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

## **PUBLIC WORKS AND BUILDINGS:**

Trustee Travis Claybrooks read the resignation of Ray Espina as Code Enforcer.

1. Motion made by Trustee Travis Claybooks and seconded by Trustee John Cap Jr. to approve on the hiring of Bernard Wimbley as Code Enforcer for the Village of Burnham.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybooks

NAYS: None

ABSTAIN: None

ABSENT: None

Trustee Travis Claybooks mentioned the following:

- General cleaning
- Leaves
  - Racked to parkway- try to not have a vehicle parked in front of pile

**ORDINANCE, RESOLUTION AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Travis Claybooks to approve on the ORDINANCE NO. 2020-O-005, AN ORDINANCE ESTABLISHING THE SALARIES OF ELECTED OFFICIALS, APPOINTED OFFICIALS, LOCAL LIQUOR CONTROL COMMISSIONER, MEMBERS OF THE POLICE DEPARTMENT, MEMBER OF THE FIRE DEPARTMENT, AND OTHER EMPLOYEES OF THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybooks

NAYS: None

ABSTAIN: None

ABSENT: None

**FINANCE:**

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to approve on the authorization of transferring from the corporate funds to the water fund in the amount of \$150,000.00.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybooks

NAYS: Trustee Denise Bonner

ABSTAIN: None

ABSENT: None

2. Motion made by Trustee John Cap Jr. and seconded by Trustee Brenda Greer to approve on authorizing the payment of this month's bills.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybooks

NAYS: None

ABSTAIN: None

ABSENT: None

Trustee John Cap Jr. thanked everyone for their well wishes.

**PUBLIC UTILITIES:**

Trustee Carmella Richardson had the following to report:

- Fire Hydrant flushing on East Side of Burnham
  - DURING OR AFTER FLUSHING, THERE COULD BE SEDIMENT IN THE TAP WATER IN YOUR HOME. THIS IS NORMAL AND IT IS NOT HARMFUL. FLUSH THE WATER THROUGH YOUR FAUCET UNTIL THE WATER IS CLEAR.
  - TRY NOT TO DO YOUR LAUNDRY IF YOU SEE US FLUSHING. IRON IN THE WATER COULD POTENTIALLY STAIN YOUR CLOTHING. MAKE SURE YOUR WATER IS RUNNING CLEAR THROUGH YOUR FAUCETS BEFORE WASHING YOUR CLOTHING.
  - A DECREASE IN YOUR WATER PRESSURE IS NORMAL WHILE THE HYDRANTS ARE BEING FLUSHED. THIS IS JUST A TEMPORARY INCONVENIENCE AND THE WATER PRESSURE WILL BE BACK TO NORMAL.
- Cook County President- Application for a \$600.00 grant due to Covid-19
  - Apply at [www.cookcountyil.gov/recovery](http://www.cookcountyil.gov/recovery)
- Utilities-assistance (including water bills)
  - [www.2.illinois.gov](http://www.2.illinois.gov)

**PARKS AND RECREATION: None**

\*Mayor mentioned the new swing set at Tot Lot 139<sup>th</sup> Hoxie

**PRESENTATION OF PETITIONS: None**

**COMMUNICATIONS, MEMORIALS**

**AND REMONSTRANCES:** Bishop Marcus Randall passed away  
Louis Hopkins passed away

**UNFINISHED BUSINESS: None**

**NEW BUSINESS: None**

**ADJOURNMENT:**

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to adjourn.

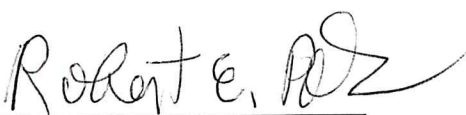
**ROLL CALL:**


AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Village Clerk