

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

Held at  
14020 Torrence Avenue  
Burnham, IL 60633  
July 28, 2020

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

ROLL CALL: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Attorney Stanley Pagorek and Village Clerk Lus Chavez  
ABSENT: Trustee Denise Bonner

Motion made by Trustee Carmella Richardson seconded by Trustee Travis Claybrooks to approve the minutes of June 23, 2020

ROLL CALL:

AYES: Trustees Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: Trustee John Cap Jr  
ABSENT: Trustee Denise Bonner

Motion made by Trustee Travis Claybrooks and seconded by Trustee John Cap Jr. to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: Trustee Denise Bonner

Hector Castellanos addressed the public asking for support in order for him to continue playing travel soccer. He has been playing for many years.

Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to close the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks  
NAYS: None  
ABSTAIN: None  
ABSENT: Trustee Denise Bonner

**MAYOR'S REPORT:**

Mayor Polk had the following to report:

- Sidewalks- unable to repair all the sidewalks at this time- addressed the most hazardous ones
- Street resurfacing- Street patching- Mackinaw, Greenbay and Hoxie
- Water project 98% complete
- Residents need to make payments towards Utility billing

- Village is doing, Ok
- When purchasing a vacant property, purchaser needs to do their due diligence and have an attorney

### **CLERK'S REPORT:**

Clerk Chavez had the following to report:

- Reminder vehicle sticker have been extended to the end of September
- Went on sale on August 3<sup>rd</sup>
- Should have received a flyer with the information about the vehicle stickers
  - Three options in order to purchase your sticker
    - Email
    - Night drop
    - Mail
- Vehicle sticker were reduced from \$45.00 to \$40.00
- Senior and Veteran -1<sup>st</sup> vehicle sticker is at no charge
  - 2<sup>nd</sup> sticker is \$10.00

### **PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:**

Trustee Brenda Greer mentioned the following:

- Complete Census 2020 survey- 59.2% completed in Burnham
- Continue to wear masks
- Possible 2<sup>nd</sup> stimulus check
- Thornton Township Food Pantry every Wednesday starting at 9:30 a.m. thru 4:00 p.m. located at 14340 S. Page Street
- We remember Congressman John Lewis

### **PUBLIC WORKS AND BUILDINGS:**

1. Motion made by Trustee Travis Claybrooks and seconded by Trustee John Cap Jr. to approve the hiring of Jesus Lopez as a Full-time Village of Burnham Public Works employee.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to approve the hiring of Ray Espino as Code Enforcer for the Village of Burnham.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

Trustee Travis Claybrooks reported the following:

- Public Works general cleaning
- Street sweeper has been out
- Some trees have been trimmed

**ORDINANCE, RESOLUTION AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Carmella Richardson to approve ORDINANCE NO. 2020-O-003, AN ORDINANCE MAKING APPROPRIATIONS FOR ALL CORPORATE PURPOSES FOR FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021 FOR THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

**FINANCE: None**

**PUBLIC UTILITIES:**

1. Motion made by Trustee Carmella Richardson and seconded by Trustee Travis Claybrooks to execute the Memorandum of Understanding (MOU) between Village of Burnham and Nicor Gas Energy + Program c/o Urban Efficiency Group LLC.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

Trustee Carmella Richardson mentioned the following:

- Governor approved IHDA program reliefs for rental and mortgages-ihda.org
  - Rentals beginning on August 10th
  - Mortgages beginning on August 24<sup>th</sup>
- IHEP applications – call 773-291-0500
- Water main break on 143<sup>rd</sup> Calhoun will be fixed tomorrow

**PARKS AND RECREATION: None**

Mayor mentioned that the weeds at the play lot at 139<sup>th</sup> Hoxie will be addressed

**PRESENTATION OF PETITIONS: None**

**COMMUNICATIONS, MEMORIALS AND REMONSTRANCES:**

- Mrs. Broski passed away at the age of 101 years' old
- Mr. Herring passed away

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:** \* Garbage carts should not be overloaded and must pick up after your pet

**ADJOURNMENT:**

Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to adjourn.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Denise Bonner

  
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Mayor

  
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Village Clerk