

**MINUTES OF REGULAR BOARD MEETING
OF PRESIDENT AND BOARD OF TRUSTEES**

March 10, 2020

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

PRESENT: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Village Clerk Lus Chavez and Village Attorney Stanley Pagorek

ABSENT: None

Motion made by Trustee John Cap Jr. seconded by Trustee Denise Bonner to approve the minutes of February 25, 2020

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

Motion made by Trustee Travis Claybrooks and seconded by Trustee Denise Bonner to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

Motion made by Trustee Carmella Richardson and seconded by Trustee Travis Claybrooks to close the meeting to the public

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

MAYOR'S REPORT:

Mayor Polk had the following to report:

- Real Estate property taxes were due March 1st
- Exemption will be on the 2nd installment of the real estate taxes
- On Saturday will be attending Mayor and Managers Caucus Meeting, regarding the Land bank

CLERK'S REPORT:

Clerk Chavez had the following to report:

- Early Voting begins on March 2 thru March 16th
 - For Burnham residents can early vote at Calumet City Library

PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:

1. Motion made by Trustee Brenda Greer and seconded by Trustee John Cap Jr. approve on the hiring of Tyree Houston as a Part Time Police Officer for the Village of Burnham. Once he has fully completed and passed the testing (polygraph, medical, drug test, psychological, background).

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

Trustee Brenda Greer mentioned on the following:

- Attended a briefing on Coronavirus with Governor Pritzker
 - This is a rapidly evolving situation and information will be updated as it becomes available
 - How does it spread
 - Person to person
 - Through respiratory droplets
 - Symptoms
 - Fever
 - Dry cough
 - Aches and pains
 - Difficulty breathing
 - How do help avoid the spread
 - Wash your hands for at least 20 seconds
 - Avoid touching your eyes and face
 - Clean surfaces often
 - Stay home if you are sick
 - People over 60 years old need to be more careful
 - Make sure your home has ample supply of medications, food and any other supplies are needed in case of a quarantine. It's Not if but When

PUBLIC WORKS AND BUILDINGS:

Trustee Travis Claybrooks reported the following:

- Public Works general cleaning
- Spring equipment has been maintained
- Public Work week is 5/17/20 thru 5/23/20

ORDINANCE, RESOLUTION AND PLANNING:

1. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr. approve the Resolution No. 2020-R-001 A RESOLUTION FOR AUTHORIZING THE EXECUTION OF THE COOK COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) 2020 PROGRAM YEAR APPLICATION FOR THE VILLAGE OF BURNHAM, IN THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

2. Motion made by Trustee Graciela Garcia and seconded by Trustee Denise Bonner approve the Resolution No. 2020-R-002 A RESOLUTION OF SUPPORT “INVEST IN COOK” GRANT APPLICATION COOK COUNTY DEPARTMENT OF TRANSPORTATION AND HIGHWAYS- CALL FOR PROJECTS FY 2020 FOR THE VILLAGE OF BURNHAM, IN THORNTON TOWNSHIP, COOK COUNTY, ILLINOIS 60633

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

**Draft of Resolution on Improve Cottage Park MWRD will begin and intergovernmental agreement*

FINANCE: None

PUBLIC UTILITIES:

Trustee Carmella Richardson mentioned the following:

- A total of 828 Water Meters have been replaced
 - Encouraged residents to set up their appointment
- 3/2 – 3/6 – ComEd National Consumer Week
- Be careful of any scams

PARKS AND RECREATION: None

PRESENTATION OF PETITIONS: None

COMMUNICATIONS, MEMORIALS

AND REMONSTRANCES: Ms. Florek passed away

UNFINISHED BUSINESS: None

NEW BUSINESS:

Motion made by Trustee Denise Bonner and seconded by Trustee John Cap Jr. to go into Closed Session per 5ILCS 120/2© (21); Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes.

5ILCS 120/2© (11): litigation, when an action against, affecting or on behalf of the village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent.

5ILCS 120/2© (1): appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to go back into Open Session per 5ILCS 120/2© (21);

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None

ADJOURNMENT:

Motion made by Trustee Graciela Garcia and seconded by Trustee Travis Claybrooks to adjourn.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: None



Village Clerk



Mayor