

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES**

May 28, 2019

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

PRESENT: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Travis Claybrooks, Mayor Robert E. Polk, Village Attorney Stanley Pagorek and Village Clerk Chavez

ABSENT: Trustees Denise Bonner and Carmella Richardson

Motion made by Trustee John Cap Jr. seconded by Trustee Travis Claybrooks to approve the minutes of May 14, 2019

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustees Denise Bonner and Carmella Richardson

Motion made by Trustee Travis Claybrooks and seconded by Trustee Brenda Greer to open the meeting to the public.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustees Denise Bonner and Carmella Richardson

Motion made by Trustee Travis Claybrooks and seconded by Trustee Graciela Garcia to close the meeting to the public

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustees Denise Bonner and Carmella Richardson

**MAYOR'S REPORT:**

Mayor Polk had the following to report:

- Resurfacing State Street from Indiana State line to I94 next year- Calumet City is working with Cook County
- Residents are to cut behind their property; even along the fences.
- Pet owner's need to pick up after their pets
- No littering- you will be given a citation

Presentation by Ms. Harris Whitter- Federal Grant writer

## **CLERK'S REPORT:**

- Secretary of State Mobile Unit will be at the Village Hall on Monday, June 3<sup>rd</sup> from 10:00 a.m. to 2:00 p.m.- They will not be able to process Real ID's
- Village stickers go on sale June 1<sup>st</sup>- Office will be open on Saturday's for the month of June only

## **PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:**

Trustee Brenda Greer reported the following:

- Garage Sale will take place 2<sup>nd</sup> and 3<sup>rd</sup> Saturday in July which are July 13<sup>th</sup> and July 20<sup>th</sup>
  - Set up 7 a.m.
  - Must bring your own table and set up
  - Cost is \$10.00 a spot
- Highway Construction has a hiring program- 12 week program July 15<sup>th</sup>
  - Exam June 11<sup>th</sup> thru June 13<sup>th</sup>
- Memorial Day- Remember all men and women that lost their lives serving for our country
- Last line dancing class on June 29<sup>th</sup>

## **PUBLIC WORKS AND BUILDINGS:**

1. Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to approve on the purchase of a 2016 Ram 1500 SSV 4WD Pick Up Truck1 with mileage of 45,882 for the price of \$24,995.00 to be used in the Police Department.

### **ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

Trustee Travis Claybrooks mentioned the following:

- Any illegal dumping – please contact the police department and try to get plates
- General cleaning throughout the Village
- Village Hall downspouts to be fixed

## **ORDINANCE, RESOLUTION AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Brenda Greer to place #3 as the first item under the Ordinance, Resolution and Planning.

### **ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner



2. Motion made by Trustee Graciela Garcia and seconded by Trustee Carmella Richardson to approve THIS REDEVELOPMENT AGREEMENT (“Agreement”) is made by and between the VILLAGE OF BURNHAM a body politic organized as a municipal corporation pursuant to the laws of the State of Illinois, (the “Village”), and J & T GROUP OF ILLINOIS , LLC., an Illinois Limited Liability Corporation (the “Developer”).

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

3. Motion made by Trustee Graciela Garcia and seconded by Trustee Brenda Greer to approve RESOLUTION NO. 2019–O–005 A RESOLUTION OF THE VILLAGE OF BURNHAM A RESOLUTION APPROVING THE EXECUTION OF AN AGREEMENT TO PROVIDE LIBRARY SERVICES BETWEEN THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS AND THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF CALUMET CITY, COOK COUNTY, ILLINOIS

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

1. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr. to approve RESOLUTION NO. 2019–O–006 MOTOR FUEL TAX APPROPRIATIONS RESOLUTION MAY 1, 2019 TO APRIL 30, 2020 A RESOLUTION FOR THE MAINTENANCE OF STREETS AND HIGHWAYS UNDER THE ILLINOIS CODE WITHIN THE VILLAGE OF BURNHAM, THORTON TOWNSHIP, COOK COUNTY, ILLINOIS

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

**FINANCE:**

1. Trustee John Cap Jr. set the dates of Tuesday, June 4, 2019 at 6:30 p.m. and Monday, June 10, 2019 at 6:30 p.m. for the appropriations of the Village of Burnham for the fiscal year beginning May 1, 2019 and ending April 30, 2020.

## **PUBLIC UTILITIES:**

Trustee Carmella Richardson mentioned the following:

- Nicor Gas Flyer has informative information
- Every Saturday in the month of June- Clean up Community
  - Time 12- 2 p.m.
  - Locations- Senior Center- June 1<sup>st</sup>
    - Village Hall – June 8<sup>th</sup> & June 15<sup>th</sup> & June 22<sup>nd</sup>

**PARKS AND RECREATION:** None

## **PRESENTATION OF PETITIONS:**

Presented the winners of the Vehicle Sticker Contest: Corniah A Williams a 3rd grader at Burnham School for the passenger sticker: Kevin Sandoval a 5th grader at Burnham School for the Senior & Veterans sticker and Danayi Sandoval a 3rd grader at Burnham School for the truck sticker. They have all won a \$50.00 prize and a free vehicle sticker for each household.

**COMMUNICATIONS:** None

**MEMORIALS:** None

**REMONSTRANCES:** None

**UNFINISHED BUSINESS:** None

## **NEW BUSINESS:**

1. Motion made by Trustee John Cap Jr .and seconded by Trustee Carmella Richardson to adopt on declaring the police vehicles 2005 Chrysler Sebring unmarked, 2010 Ford Crown marked, 2010 Ford marked, 2007 Ford Crown unmarked as surplus and to authorize the vehicles to be sold as scrap.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Denise Bonner

2. Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to adopt on the change of the Village of Burnham Hall office hours beginning June 1, 2019: Thursday's to be open 9:00 a.m. to 6:00 p.m.: no longer, Friday's to be the late day. Also for the month of June, Saturday's to be open longer 9:00 a.m.to 1:00 p.m.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Trustee Denise Bonner



3. Motion made by Trustee John Cap Jr .and seconded by Trustee Carmella Richardson to request for Closed Session per 5ILCS 120/2© (21); Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes; 5ILCS 120/2© (11): litigation, when an action against, affecting or on behalf of the village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent; 5ILCS 120/2© (1): appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

4. Motion made by Trustee John Cap Jr .and seconded by Trustee Graciela Garcia to return from Closed Session

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

**ADJOURNMENT:**

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to adjourn.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSTAIN: None

ABSENT: Trustee Denise Bonner

  
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Village Clerk

  
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Mayor