

Dear Mayor and Board Members:

Bud's Ambulance is pleased to announce we are currently accepting applications for the June-August 2018 EMT class. We are excited to offer this program. Offers of employment will be available upon successful completion of this program. The Basic EMT-B program is a prerequisite for advanced life support (paramedic) training. For persons interested in a career in EMS this is a wonderful opportunity. Candidates must possess good study and academic skills. The class is scheduled for Monday-Thursday from 9am until 1pm. If you know of anyone, either village/city employee or citizen of the village/city, that would be interested in a career in EMS we would like for you to recommend them for this class. Attached please find two letters of recommendation. Please have the prospective student bring this letter to our office no later than Thursday, May 17, 2018. This class size is limited to 18 and the prospective student will have to meet all qualifications and requirements for admission to the course (see attached). There is also a strict attendance policy that will be explained to the prospective student upon receipt of the letter of recommendation. Should you have any questions please do not hesitate to contact Mary Ann Napoli at (708) 849-0945 x329.

In closing, we are excited to give back to the communities we serve.

Respectfully submitted,

Jack Daley/President

Tom Wappel/Vice-President



## QUALIFICATIONS AND REQUIREMENTS FOR ATTENDANCE:

- 1. Applicant must be 18 years of age or older prior to the completion of the course.
- 2. Applicant must have high school diploma or GED equivalent
- 3. Copy of Birth Certificate or proof of citizenship.
- 4. Must submit verification of MMR (measles, mumps, rubella) vaccination (or recent booster).
- 5. Must have or obtain current (within 1 year) TB (tuberculosis) test. This test can be done at any Walgreen's and/or CVS that offer Minute Clinics or you may contact your private physician.
- 6. Applicant must submit to and pass a Drug/Alcohol Screening test (list of current prescription and/or over-the-counter medications is required prior to testing).
- 7. Applicant agrees to submit to criminal background check. (Background must be clear of convictions/felonies for attendance in class).
- \*8. TB mask fit-test (to be provided by the school/hospital after the 1<sup>st</sup> day of class).
- \*9. Allergy to latex form (to be completed by the hospital) .
- \*10. Applicant must submit verification of TDAP (Tetnaus, Diptheria, and Pertussis) vaccination (within 10 years or recent booster).
- \*8, \*9, \*10-These requirements are not needed prior to the start of class. These items will be provided for by the school/hospital after the start of the course..



## LETTER OF RECOMMENDATION

Date:		
l,	, Mayor or Designee, of the Village/City of	
-	recommend	for admittance
to the EMT Basic (	Course being offered by Bud's Ambulan	ce. I understand the tuition will be
waived for the red	commended student provided he/she n	neets all the requirements of the
course and is able	to successfully complete the course an	d obtain his/her state issued EMT
license.		

**Mayor or Designee Signature**