

**MINUTES OF REGULAR BOARD MEETING
OF PRESIDENT AND BOARD OF TRUSTEES
December 13, 2016**

Mayor Robert E. Polk called the meeting to order at 7:05 p.m.

PRESENT: Trustees John Cap Jr, Graciela Garcia, Brenda Greer, Carmella Richardson, Mayor Robert E. Polk, Village Attorney Stanley Pagorek and Village Clerk Lus Chavez
ABSENT: Trustee Paris Ellison and Travis Claybrooks

Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the minutes of the November 22, 2016.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

Citizens Speak

Visitors are always welcome to all public meetings of the President and Board of Trustee of the Village of Burnham. Interested parties wishing to speak should identify their intent to speak, they then may give their name and then make their comment. Person may also provide their address privately to the Village Clerk, if they so choose, person are advised that addresses are considered private information under the freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and ill close repetitive or abusive remarks. Please limit your comments to three (3) minutes

Individuals with disabilities who plan to attend a meeting and who require certain reasonable accommodations to allow them to observe and/or participate in the meeting are asked to contact the village Clerk's office at least one week prior to the meeting, when possible. To make these arrangements, call 708-862-9150

Motion made by Trustee Carmella Richardson and seconded by Trustee Graciela Garcia to open the meeting to the public at 7:07 p.m.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to close the meeting to the public at 7:07 p.m.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

MAYOR'S REPORT:

Mayor mentioned the following:

- Secretary of State of Illinois Office would be at Community Center on Thursday, December 15th between 10:00 a.m. to 2:00 p.m.
- Garbage Carts have been delivered

CLERK'S REPORT:

Clerk mentioned the following:

- Burnham School Kindergarten students would be singing Christmas songs at the Senior Center on Thursday, December 15th during the Senior Lunch.

PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:

1. Motion made by Trustee Brenda Greer and seconded by Trustee Carmella Richardson to accept the resignation of Part Time Telecommunicator Michelle A. Uginchus effective December 30, 2016.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

2. Motion made by Trustee Brenda Greer and seconded by Trustee Carmella Richardson to approve the following applicants to the Burnham Volunteer Fire Department, Terrence M Hammond, Joshua Telavera-Little, Scott Taylor Robinson and Steven Joseph Hotkiewicz subject to passing a physical exam.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

Trustee Brenda Greer mentioned:

- November Calls
 - Fire total -17 9 day and 8 night
 - Ambulance total -39 9 day and 30 night
- The mumps are going around and be careful
- Red Cross suggests we all have an escape route in case of a fire in our home

PUBLIC WORKS AND BUILDINGS:

Trustee Paris Ellison mentioned that:

- Public Works is doing good during the plowing of the snow.

ORDINANCE, RESOLUTION AND PLANNING:

1. Motion made by Trustee Graciela Garcia and seconded by Trustee Travis Claybrooks to pass VILLAGE OF BURNHAM ORDINANCE NO. 2016-O-007 AN ORDINANCE LEVYING TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017 FOR THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

2. Motion made by Trustee Graciela Garcia and seconded by Trustee Paris Ellison to pass on A RESOLUTION NO. 2016-R-009 AUTHORIZING THE SUBMITTAL AND EXECUTION OF THE 2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT WITH THE COUNTY OF COOK, A BODY POLITIC OF THE STATE OF ILLINOIS, PROJECT NUMBER 1606-005, FOR CAPITAL IMPROVEMENT: STREET IMPROVEMENTS AND AUTHORIZING THE EXECUTION OF ANY AND ALL ADDITIONAL DOCUMENTS NECESSARY TO CARRY OUT THE 2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

3. Motion made by Trustee Graciela Garcia and seconded by Trustee Paris Ellison to pass on A RESOLUTION NO. 2016-R-010 AUTHORIZING ILLINOIS DEPARTMENT OF TRANSPORTATION TO UNDERTAKE FOR A PERIOD OF TWO YEARS PERMITS IN THE VILLAGE OF BURNHAM, COOK COUNTY, ILLINOIS.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

FINANCE:

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to adopt on authorizing the payment of the Village's monthly bills and outstanding unpaid bills as funds become available.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to adopt on the determination of the amounts of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election law (election costs), estimated to be necessary to be raised by taxation for the tax year 2016 upon the taxable property in the Village which is \$2,624,000.00.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

2. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the insurance quote of U. S. Specialty Insurance Co. in the total premium amount of \$55,141.00 for Property, Inland Marine, Crime, General Liability, Auto and Excess Liability the authorization of the Village Clerk to sign said insurance quote.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

3. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the insurance quote of American Alternative in the total premium amount of \$17,539.00 for Excess Liability on the approval of the insurance quote of Markel American also for Excess Liability the authorization of the Village Clerk to sign said insurance quote.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

4. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the insurance quote of Allied Word Insurance Company in the total premium amount of \$2,799.00 for Cyber the authorization of the Village Clerk to sign said insurance quote.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

5. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the insurance quote of Stanford Western World Insurance Company in the total premium amount of \$50,926.00 for Public Officials Liability the authorization of the Village Clerk to sign said insurance quote.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

6. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the insurance quote of QBE Specialty in the total premium amount of \$50,068.00 for Law Enforcement Liability the authorization of the Village Clerk to sign said insurance quote.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

7. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the insurance quote of National Casualty in the total premium amount of \$36,465.00 for Excess Liability Public Officials & Law Enforcement the authorization of the Village Clerk to sign said insurance quote.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

8. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the First Insurance Funding Corporation Commercial Premium Finance Agreement in the amount of \$167,578.30 at the rate of 3.670% with a finance charge of \$2,831.70 and a deposit of \$60,124.50 and ten (10) monthly payments of \$17,041.02 with the authorization of the Village Clerk to sign said commercial premium finance agreement.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

9. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to approve the insurance quote of IPRF Company in the total premium amount of \$86,047.00 with monthly payments for workers compensation plus Administration fee of 3% which is \$2,506.00 with Arthur J. Gallagher Risk Management Services, Inc, and on the authorization of the Village Clerk to sign said insurance quote.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

10. Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to adopt on authorizing the payment of last month's bills and of outstanding unpaid bills as funds become available.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

PUBLIC UTILITIES:

1. Motion made by Trustee Carmella Richardson. and seconded by Trustee Graciela Garcia approve on the hiring of David W. Highland for electrical inspections for the Village of Burnham.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

Trustee Carmella Richardson mentioned that:

- Use safety when using lights on Christmas trees
- Be aware of power lines in your area
- You can buy gifts on Com Ed website during the Holidays

PARKS AND RECREATION: None

PRESENTATION OF PETITIONS: Decorations at the Village Hall are very nice

**COMMUNICATIONS, MEMORIALS,
AND REMONSTRANCES:**

Mr. Johnson's sister

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Motion made by Trustee Carmella Richardson and seconded by Trustee Graciela Garcia to suspend the Regular Meeting of the Board of Trustees on Tuesday, December 27, 2016.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

ADJOURNMENT:

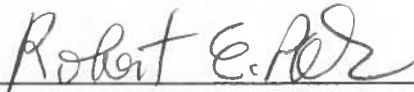
Motion made by Trustee Carmella Richardson and seconded by Trustee John Cap Jr. to adjourn the meeting at 7:39 p.m.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks



Mayor



Village Clerk