

**MINUTES OF REGULAR BOARD MEETING
OF PRESIDENT AND BOARD OF TRUSTEES
May 9, 2017**

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

PRESENT: Trustees John Cap Jr, Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson, Travis Claybrooks, Mayor Robert E. Polk, Village Attorney Stanley Pagorek and Village Clerk Lus Chavez

ABSENT: None

Motion made by Trustee John Cap Jr. and seconded by Trustee Travis Claybrooks to approve the minutes of the April 11, 2017 along with the corrections.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

Motion made by Trustee Travis Claybrooks and seconded by Trustee Brenda Greer to open the meeting to the public at 7:03 p.m.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

Donald Purnell made a comment that the alleys look nice.

Clerk Lus Chavez made a comment that the street lights look very nice.

Motion made by Trustee Carmella Richardson and seconded by Trustee John Cap Jr. to close the meeting to the public at 7:03 p.m.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

MAYOR'S REPORT:

Mayor Polk told everyone the Torrence Bridge is coming along before July 1st.

Mayor Polk mentioned again about the water meter replacement and that we would need to increase the water rates. And they would reflect in an amended ordinance. Also residents that park their vehicle next to their property when they do not have a drive way shall receive a citation.

CLERK'S REPORT:

Village Clerk, Lus mentioned the following:

- 7th / 8th Grade and High School Boys vs Burnham School Alumni on Friday, May 12th at 7 p.m.

- Illinois Treasurer ICash will be at Village of Burnham Community Center on Thursday, May 25th from 3:00 p.m. to 6:00 p.m.
- Illinois Secretary of State Mobile unit will be at Village Hall on Tuesday, June 13th from 10:00 a.m. to 2:00 p.m.
- Marshmallow Roasting Night at Lawhead Park, next to Village Hall on Thursday, June 22nd from 6:00 p.m. to 8:00 p.m.

PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:

1. Motion made by Trustee Brenda Greer and seconded by Trustee Carmella Richardson to approve the purchase of eight (8) MSA SCBA cylinders for the Burnham Fire Department to continue its program of replacement of the entire inventory of breathing air cylinders in the amount of \$4,760.00.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

1. Motion made by Trustee Brenda Greer and seconded by Trustee Travis Claybrooks to approve the hire of two part time dispatchers as a temporary hire to help cover shifts, Crystal Cox and Rob Derengowski.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

Trustee Brenda Greer mentioned the following:

- Robinson Engineering Company is using drones for certain jobs
- The Cal Sag Trail is one of two bike trails that will go thru the Village of Burnham
Cal Sag Tail.org
- Village of Burnham will hold a Garage Sale on Saturday, July 15th

PUBLIC WORKS AND BUILDINGS:

1. Motion made by Trustee John Cap Jr and seconded by Trustee Carmella Richardson to go ahead to New Business and once completed come back to Public Works.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

Trustee Travis Claybrooks gave us an update on the Alice Street project, they are putting in the curbs and the alleys continue to be graded thru out the Village.

ORDINANCE, RESOLUTION AND PLANNING:

Trustee Graciela Garcia mentioned that her email from her work was hacked.

FINANCE:

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to adopt on authorizing the payment of last month's bills as funds become available.

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

Trustee John Cap Jr. made a note that we need to look at future dates for our appropriations.

PUBLIC UTILITIES:

Trustee Carmella Richardson said the replacement of the LED street lights have been completed on the East Side of Burnham, the lights for the Torrence Bridge is waiting for a kit in order to complete the lighting on the bridge. Also Water Reclamation week is May 15th thru May 19th.

PARKS AND RECREATION: None

PRESENTATION OF PETITIONS: None

**COMMUNICATIONS, MEMORIALS,
AND REMONSTRANCES:** None
UNFINISHED BUSINESS: None

NEW BUSINESS:

Village President/ Mayor Robert E. Polk's appointment of the committee chairperson and member of each standing committee of the Board of Trustees are as follows:

Parks & Recreations –	Chairman- Trustee Denise C Bonner Committee Members: Trustee Graciela Garcia Trustee Brenda Greer
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Finance -	Chairman- Trustee John Cap Jr. Committee Members: Trustee Carmella Richardson Trustee Brenda Greer
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Public Safety, Health, Education & Welfare-	Chairman- Trustee Brenda Greer Committee Members: Trustee Travis Claybrooks Trustee Carmella Richardson
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Ordinance, Resolution & Planning-	Chairman-Trustee Graciela Garcia Committee Members: Trustee John Cap Jr Trustee Denise Bonner
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Public Work & Building-

Chairman- Trustee Travis Claybrooks
Committee Members: Trustee Graciela Garcia
Trustee Denise Bonner

Public Utilities-

Chairman- Trustee Carmella Richardson
Committee Members: Trustee John Cap Jr
Trustee Travis Claybrooks

1. Motion made by Trustee John Cap Jr. and seconded by Trustee Carmella Richardson to consent to the Village President/Mayor Robert E. Polk appointments of the committees chairpersons and members of each standing committee of the Board of Trustees

ROLL CALL:

AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None

ADJOURNMENT:

Motion made by Trustee Travis Claybrooks and seconded by Trustee Graciela Garcia to adjourn the meeting at 7:38 p.m.

ROLL CALL:

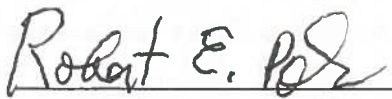
AYES: Trustees John Cap Jr., Denise Bonner, Graciela Garcia, Brenda Greer, Carmella Richardson and Travis Claybrooks

NAYS: None

ABSENT: None



Village Clerk



Mayor