

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES  
March 22, 2016**

Mayor Robert E. Polk called the meeting to order at 7:00 p.m.

PRESENT: Trustees John Cap Jr., Graciela Garcia, Brenda Greer, Carmella Richardson, Mayor Robert E. Polk, Village Attorney Stanley Pagorek and Village Clerk Lus Chavez  
ABSENT: Trustee Paris Ellison and Travis Claybrooks

Motion made by Trustee John Cap Jr., and seconded by Trustee Graciela Garcia to approve the minutes of the March 8, 2016.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

*\*Citizens Speak\**

*Visitors are always welcome to all public meetings of the President and Board of Trustee of the Village of Burnham. Interested parties wishing to speak should identify their intent to speak, they then may give their name and then make their comment. Person may also provide their address privately to the Village Clerk, if they so choose, person are advised that addresses are considered private information under the freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and ill close repetitive or abusive remarks.*

*Please limit your comments to three (3) minutes*

*Individuals with disabilities who plan to attend a meeting and who require certain reasonable accommodations to allow them to observe and/or participate in the meeting are asked to contact the village Clerk's office at least one week prior to the meeting, when possible. To make these arrangements, call 708-862-9150*

Motion made by Trustee John Cap Jr. and seconded by Trustee Graciela Garcia to open the meeting to the public at 7:04 p.m.

ROLL CALL:

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

Ms. Ross had a concern regarding the landfill of any chemicals.

\*We would follow up.

Ms. Jackie wanted to know the cost of a new garbage can.

\*The cost of a new can would be \$70.00

Mrs. Cap wanted to know if speed bumps could be place by the school.

\*Will follow up.

Mrs. Cap also had a concern regarding garbage between the 142<sup>nd</sup> Greenbay and Burnham Avenue.

Motion made by Trustee Carmella Richardson and seconded by Trustee Graciela Garcia to close the meeting to the public at 7:13 p.m.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

**MAYOR'S REPORT:**

Mayor asked for a moment of silence for Mr. James Bennett at 14507 Bensley and also for the bombing in Brussels, Belgium.

Mayor also mentioned that he would like the community to support the new business establishment on State Street, the new business is a restaurant called "Taco Taco".

**CLERK'S REPORT:**

Clerk announced that on Saturday, April 23<sup>rd</sup> Burnham School will host Zingo night.

Also that on March 25<sup>th</sup> the Village Hall Office will close at 2:00 p.m. on Good Friday.

**PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE:**

1. Motion made by Trustee Brenda Greer and seconded by Trustee Carmella Richardson to adopt An INTERMIN IT/ E-MAIL POLICY AND RULES FOR VILLAGE OFFICIALS AND NON-UNION EMPLOYEES.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

Trustee Brenda Greer read a Memo regarding information from March 2, 2016 Burnham Police responded to the area of State Street and Calhoun Avenue for a report of gunfire finding a male inside a vehicle with a gunshot wounds. The male was taken to a local hospital where he was pronounced deceased. He was identified as Vincent means age 32 of Calumet City. The Burnham Police and the South Suburban Major Crimes Task Force initiated an investigation interviewing many persons, checking many hours of videos and following up on numerous leads. A suspect was identified and eventually taken into custody. The investigation continued reaching the point where the suspect was charged with first degree murder. The suspect is identified as Timothy Watkins age 22 of Chicago whom is being held without bond. The suspect was on parole for another shooting that he committed prior.

Trustee Brenda Greer mentioned a letter received from CEDA regarding The Trade Skills program, funded by community Services Block Grant, provides financial assistance for income eligible students enrolled or planning to enroll in a vocational training program (certification program).

Trustee Brenda Greer also thanked everyone for attending the ComEd Workshop held on March 12<sup>th</sup> at the Community Center, which was very informative. Also there have been complaints of cars that should not park in the parking lot of the Community Center.

Fire Chief Horberg informed the Board of a fire that took place on March 18<sup>th</sup> at the address of 14507 Bensley. The fire was accidental and was reported to State Fire Marshall.

**PUBLIC WORKS AND BUILDINGS:**

Trustee Paris Ellison stated that Public Works is grading the alleys in area 4 and 5.

**ORDINANCE, RESOLUTION AND PLANNING:**

1. Motion made by Trustee Graciela Garcia and seconded by Trustee John Cap Jr., to approve a PROPOSED CENTRAL STATES TOWER-TELECOMMUNICATIONS TOWER BUILDING PERMIT FOR VERIZON WIRELESS AT 2812 E. 138<sup>th</sup> PLACE AND INSURANCE AND BUSINESS LICENSURE FOR CELL TOWER.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

Trustee Graciela Garcia would like to thank the Public Works department for doing a great job on picking up all the garbage on 138<sup>th</sup> Place due to all the winds. And wanted to address the individuals that pass out the ads and leave them at a vacant home, they should not do so.

**FINANCE:**

- 1 Motion made by Trustee John Cap Jr. and Trustee Graciela Garcia to adopt the current and revised 457 (B) EMPLOYEE DEFERRED COMPENSATION PLAN IN ORDER TO COMPLY WITH RECENT TAX LEGISLATION AND TO CHANGE PLAN MANAGEMENT AND ADMINISTRATION FROM PACIFIC LIFE, TO NATIONWIDE FINANCIAL, AS RECORD KEEPER AND INVESTMENT PLATFORM; HALLBERG FINANCIAL, LLC, AS ADVISOR; AND NATIONAL BENEFIT SERVICES, INC, AS THIRD PARTY ADMINISTRATOR AND CONSULTANT, EFFECTIVE JANUARY 1<sup>ST</sup> 2016 AND ALLOW AND DIRECT THE VILLAGE PRESIDENT TO ENTER INTO THE ADOPTION AGREEMENT.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

2. Motion made by Trustee John Cap Jr. and Trustee Graciela Garcia to approve the PROPOSAL FOR PROFESSIONAL AUDIT SERVICES FOR THE FISCAL YEARS ENDING APRIL 30, 2015 AND 2016 BY HEARNE & ASSOCIATES, P.C.

**ROLL CALL:**

AYES: Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

NAYS: None

ABSENT: Trustee Paris Ellison and Travis Claybrooks

**PUBLIC UTILITIES:** None

**PARKS AND RECREATION:**

Trustee Travis Claybrooks had the following:

- City of Blue Island is having an Opening of their community Center on Saturday April 2<sup>nd</sup> at 11:00 a.m.

**PRESENTATION OF PETITIONS:** None

**COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:**


Motion made by Trustee Travis Claybrooks and seconded by Trustee Graciela Garcia to adjourn the meeting at 7:52 p.m.

**ROLL CALL:**

**AYES:** Trustees John Cap Jr., Graciela Garcia, Brenda Greer and Carmella Richardson

**NAYS:** None

**ABSENT:** Trustee Paris Ellison and Travis Claybrooks

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Village Clerk